Junior Fair Capital Improvements Committee  
(A 4-H affiliated subcommittee of the Adams County 4-H Advisory Committee)

The purpose of this Committee is to review and approve proposals submitted by groups and individuals for making capital improvements to Junior Fair facilities at the Adams County, Ohio, fairgrounds, located in West Union, Ohio.

Committee membership includes two representatives appointed by the Adams County 4-H Advisory Committee, two representative appointed by the Adams County Junior Fair Board, and two representatives appointed by the Adams County Senior Fair Board. The 4-H professional with OSU Extension Adams County serves as an ex officio member of the committee.

Funds for approved capital improvements come from the proceeds of the 4-H Food Booth (formerly the Cattlemen’s Food Booth) at the annual Adams County Fair. These funds are held by the Adams County 4-H Advisory Committee.

For the purposes of this Committee, capital improvement projects are defined as:

- Projects that add something to the fairgrounds and its facilities that did not exist before.
- Projects that benefit Junior Fair programs and exhibitors.

Projects funded by this Committee should cost no more than $12,000. It is suggested that these be projects that can be funded and completed in the short-term, with a long-term benefit to the fairgrounds and Junior Fair exhibitors.

This Committee will not fund routine repairs and maintenance of existing facilities.

The applicant is responsible for providing oversight to the project and ensuring that it is completed in a timely manner.

All projects funded by this Committee will become assets of the Adams County Agricultural Society upon completion.

Specific proposals, including a completed application, with attached estimates and plans, are due to OSU Extension Adams County on or before November 1. Notification of approved projects will be provided on or before January 1.

For more information, contact:
OSU Extension Adams County
215 N Cross St Rm 104
West Union OH  45693
937.544.2339
Fax: 937.544.8125
Web: http://adams.osu.edu
Email: belczyk.1@cfaes.osu.edu
Junior Fair Capital Improvements Funding Request

Project name: ________________________________________________________________

Individual or group making the application: _____________________________________

Contact Information (group or individual):

Primary Contact Name: ________________________________________________________

Street: ___________________________________________________________________

City: __________________________ State: ___________ Zip: _______________

Home Phone: ___________________ Cell Phone: _______________________

Email: ___________________________________________________________________

Project Description:
What is the project? _________________________________________________________

___________________________________________________________________________

Where will it be located? _____________________________________________________

___________________________________________________________________________

Why is it needed? ____________________________________________________________

___________________________________________________________________________

Who will benefit? (Number and type of exhibitors, others): _______________________

___________________________________________________________________________

What is the timeline for completing this project? ________________________________

-COMPLETE BOTH SIDES -
**Detailed Project Plan:**
Attach detailed project plans (blueprints, drawings, project specifications). What will the completed project look like?

**Detailed Project Budget:**
Attach a minimum of two written estimates for all purchased materials and contracted labor. Estimates should be on company letterhead, signed by a company official.

<table>
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<th>Item (Equipment, materials, labor, etc.)</th>
<th>Source</th>
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