



Making the Best 4-H Clubs Better –Version 2.0

Preparing for Your Project Interview: Tips for a Successful Interview

The key to a successful interview is being ready!

✿ PRACTICE

- Rehearse interviewing skills.
- Participate in a “Mock Interview” activity.
- Practice talking to yourself in front of a mirror.
- Do a demonstration at a club meeting.

✿ PREPARE

Twas the Night Before Judging...

- Review your project book for important information you want to share during your interview.
- Gather everything you need for your project judging:
 - ☑ Project Book
 - ☑ Display
 - ☑ Additional Resources
- Get plenty of sleep.

The Big Day

- Eat a healthy meal.
- Wear clothes that are neat, clean, and appropriate for the project being judged and the location.
- Check your exhibit one last time. Do you have everything?
- BE ON TIME for judging.

✿ INTERVIEW

- Introduce yourself to your project interviewer. Shake their hand.
- RELAX and SMILE! ☺
Remember – you know more about your project than anyone else does!
- Leave your cell phone with someone else or at home.
- Remove your hat.
- Don't chew gum.
- Sit up straight.
- Speak clearly and loudly.
- Answer questions with enthusiasm!
- Be willing to share information with direct, honest answers.
- Use more than “Yes” or “No” answers ... TALK!
- When finished, smile and thank the interviewer for their time.

Sally Bluck, Extension Program Assistant
OSU Extension Ross County
12/2013