

# 4-H Club Audit



Club Name \_\_\_\_\_

Year \_\_\_\_\_

Starting balance beginning of year \$ \_\_\_\_\_

Total income for year (total of all money received) \$ \_\_\_\_\_

Total expenses for year (total of all payments made) \$ \_\_\_\_\_

Ending balance (starting balance+income-expenses) \$ \_\_\_\_\_

Bank account is in \_\_\_\_\_ at \_\_\_\_\_  
(name of bank) address

The bank book is in the possession of \_\_\_\_\_  
(name)

Cash on hand: \$ \_\_\_\_\_ Cash is in the possession of \_\_\_\_\_.

Signatories on the account include: \_\_\_\_\_

Club Employer Identification Number(EIN): \_\_\_\_\_

This is to certify that the foregoing is a correct summary of receipts and expenses of the club:

\_\_\_\_\_  
Treasurer's Signature

---

## ANNUAL AUDIT CERTIFICATE

An Audit or Financial Review Committee is composed of a minimum of two members and two advisors from at least two different families. This committee should not include the treasurer or anyone whose signature is on the checking account.

The treasurer's book has been examined on \_\_\_\_\_ and found to be correct.  
(date)

### Audit Committee Signatures

\_\_\_\_\_  
signature date

\_\_\_\_\_  
signature date

\_\_\_\_\_  
signature date

\_\_\_\_\_  
signature date